

# Garfield Heights City Schools LPDC

Minutes of LPDC Meeting:

May 28, 2019

*Note: This is the final meeting of the GHCS LPDC for the 2018-2019 school year.*

**Present:** **Kim Barber:** High School Representative, **\*Rob Keshock:** William Foster Representative, **Nora Lopez:** Elmwood Representative, **Julie Frederick:** Maple Leaf Representative, **Chris Hanke:** Central Office Representative, **Jill Frimel,** Administrative Designate, **Kali Strickland,** Administrative Designate, **Ashlee Ward,** Administrative Designate, **Kali Strickland,** Administrative Designate

*\*Chairperson*

**Not Present:** **Leah Keefe:** Middle School Representative,

## IPDPs (Individual Professional Development Plans) Presented and Approved:

**Elmwood:** D. Arnold, M. Gilliland, S. Mather, L. Molnar  
**William Foster:** M. O'Hanlon  
**Maple Leaf:** K. Buttolph, J. Shaw  
**Middle School/L. Ctr:** S. Bailor, I. Dawson  
**High School:** P. Frame, C. Guba, A. Hart, S. Williams, P. Cunningham  
**Administration:** none

## IPDPs Presented and NOT Approved:

none

## Verifications Presented and Approved:

**Elmwood:** J. Bourdrez (40 contact hrs; LETRS Training 2018-19 12/18)

**William Foster:** K. Barnes (3 sem. Hrs: Central Michigan University -- EDU 776 Issues in Education 11/18); L. Bartlett (3 semester hrs: Cleveland State University -- EDL 695 Seminar in Literacy Research 4/19); R. Bauman (40 contact hrs: EOA -- LETRS 12/18 and 12 contact hrs: ODE-Resident Educator Mentor Training 5/19 and 11 contact hrs EOA- ESC Adolescent Literacy 5/19); C. Brandt (32 contact hrs:EOA -- GHCS 2018-2019 Binder Project 9/18); K. Tekancic (35 contact hrs: EOA -- GHCS 2018-2019 Binder Project 9/18)

**Maple Leaf:** K. Buttolph (12.5 contact hrs: ITIP Google Summit--Instructional Technology Integration Partnership of Ohio 5/28/19); J. Frederick (30 contact hrs; EOA--District Professional Development 2/19)

**Middle School/L. Ctr:** S. Bergmann (60 contact hrs: EOA-- School Psychologist Binder 2018-2019 11/18); J. Mockbee (34 contact hrs: EOA-- TBT Meetings 2018-2019 11/18); L. Skerl (3 sem. Hrs: Andrews



University-- Refocus and Recharge: Strategies for Finding Balance in Teaching PB 5792 2/19 **and** 3 sem. Hrs: Andrews University-- Strategies for Decreasing Teacher Burnout: A Resilience Revolution PB5028 2/19); **S. Ullemeyer** (3 sem. Hrs: Emporia University-- Advanced Technology in Phys Ed. and Health PE738 9/18 **and** 3 sem. Hrs: Emporia University-- Wellness Concepts and Prevention Strategies HL850 12/18)

**High School:** **C. Walcoff** (30 contact hrs: EOA--Lynda.com and/or ed Web online 5/18); **K. Stroka** (34.75 contact hours:EOA--2018-2019 School Psychologist Project 9/18); **S. Pernod** (60 contact hours: EOA-- Creation of new course for 2018-2019 School Year, "The Music of the Movies" 5/18); **K. Barber** (34 contact hrs: EOA--TBT during 2018-2019 9/18); **M. DeSalvo** (31 contact hrs: EOA--Algebra II TBT 9/19 **and** 19 contact hrs: EOA--IEP/ETR Best Practices PD Project)

**Administration:** **J. Frimel** (123.75 contact hrs: EOA -- 2018-2019 Admin. Project); **P. Glazer** (180 contact hrs: EOA-- Administrative Binder 2018-2019 11/18); **S. Patton** (144 contact hrs: EOA -- 2018-2019 Administrative Binder Project 5/18); **L. Tranter** (180 contact hrs: EOA-- Administrative Binder 2018-2019 9/18)

### Activity Proposals Presented and Approved:

**Elmwood:** **S. Carruozzo** (3 Sem Hrs--Notre Dame College ED594C- Student Mindset and Classroom Management); **D. Arnold** (3 sem hrs: The North Coast College-- Emotional Intelligence); **C. Angello** (40 contact hrs: EOA- Eric Jensen Book Study **and** 40 contact hrs: EOA- Webinar/Podcast project); **M. Balog** (3 sem hrs:-- Notre Dame College ED584Q -Understanding Childhood Disorders in the K-12 Inclusive Classroom); **S. Mather** (3 sem hrs: The North Coast College-- Emotional Intelligence); **L. Molnar** (3 sem hrs: The North Coast College-- Emotional Intelligence **and** 1 sem hr: Kent State University-- Write Here! Write Now!)

**William Foster:** **C. Brandt** (60 contact hrs: EOA -- 2019-2020 Binder Project of PD); **K. Barnes** (60 contact hrs: EOA -- 2019-2020 Binder Project of PD); **R. Bauman** (11 contact hrs: ESC -- Adolescent Literacy Workshop; **and** 12 contact hrs: ESC -- Resident educator Mentor); **E. Gallagher** (50 contact hrs: University of Western Alabama -- Teaching Poverty's Children); **H. Lopez** (3 sem hrs: The North Coast College-- Emotional Intelligence)

**Maple Leaf:** **K. Buttolph** (12.5 contact hrs: ITIP Google Summit--Instructional Technology Integration Partnership of Ohio); **L. Ross** (3 sem. Hrs: North Coast College-- Emotional Intelligence); **J. Shaw** (3 sem. Hrs: North Coast College-- Emotional Intelligence)

**Middle School/L. Ctr:** **S. Bailor** (2 sem. Hrs: Dominican University of California-- Teacher Empowered Learning EDUX 9965); **I. Dawson** (3 sem. Hrs: Notre Dame College-- Student Mindset and Classroom Management ED594C **and** 3 sem. Hrs: Notre Dame College-- Google in the Digital Classroom ED595D); **B. Harreld** (3 sem. Hrs: North Coast College-- Emotional Intelligence); **A. Kossman** (3 sem. Hrs: North Coast College-- Emotional Intelligence); **J. Mockbee** (77 contact hrs: EOA-- Java Programming); **L. Puchmeyer** (3 sem. Hrs: North Coast College-- Emotional Intelligence); **B. Reid** (3 sem. Hrs: The University of LaVerne-- Unlocking the Mysteries of Code EDUC718E)

**High School:** **K. Barber** (3 sem hrs: North Coast College--Emotional Intelligence Course **and** 30 contact hrs:EOA--Lynda.com coursework); **C. Carano** (4 sem hrs: Dominican University of California--EDUO 9679 The



Making of the Modern Western World; The Industrial Rev. to Vietnam War); **R. Castagnola** (3 sem hrs: North Coast College--Emotional Intelligence as a crucial component for continued success in both classroom and life); **P. Cunningham** (3 sem hrs: North Coast College--North Coast College "Emotional Intelligence" course); **P. Frame** (3 sem hrs: Andrews University--3 grad credit course "The teenage Brain:How It works."); **C. Grant** (6 sem hrs: Dominican University of California--Teacher Empowered Learning); **C. Guba** (3 sem. Hrs: North Coast College--Emotional Intelligence Course); **J. Humphrey** (3 sem hrs: North Coast College--Emotional Intelligence); **A. Purves (Turner)** (3 sem hrs: American College of Education--EL 5033 from American College of Education: Creating Safe and Supportive Learning Environments); **A. Sizler** (3 sem. Hrs: North Coast College--Emotional Intelligence Course); **S. Williams** (3 sem. Hrs: North Coast College--Emotional Intelligence Course); **A. Winfield** (3 sem. Hrs: North Coast College--Professional Development-Emotional Intelligence Course)

**Administration:** **J. Frimel** (120 contact hrs: EOA -- GHCS 2019-2020 Administrative Binder Project); **T. Hager** (180 contact hrs: EOA--Activities for the 2019-2020 school year starting at the end of May 2019)

**District-Wide:** none

**Activity Proposals Presented and NOT Approved:**

n/a

**License Renewals Processed:**

**Elmwood:** none

**William Foster:** none

**Maple Leaf:** **J. Shaw** (Renew - 5 Year Professional Elementary (1-8) License -- approved at the May 7, 2019 LPDC Meeting); **J. Frederick** (Renew-5 Year Professional Education of the Handicapped (K-12) License

**Middle School/L. Ctr:** **L. Skerl** (Renew - 5 Year Professional Special All Grades (K-12) License and Renew - 5 Year Professional High School (7-12) License); **S. Ullemeyer** (Renew - 5 Year Professional Multi Age (P-12) License)

**High School:** **P. Cunningham** (Renew - 5 Year Professional High School (7-12) License -- approved at the May 7, 2019 LPDC Meeting)

**Administration:** none

**Notifications of Application for Advanced License:**

**Elmwood:** none

**William Foster:** none

**Maple Leaf:** none

**Middle School/L. Ctr:** none

**High School:** none



**Verification Forms for Educator Leaving / Entering District:**

**Entering:**

**S. Bergmann** (63.5 contact hours from Midview; 36 contact hours from CMSD)

**Leaving:**

none

*Special Note: The 2019-2020 school year's LPDC dates include: September 3, October 1, November 12, December 3, January 14, February 4, March 3, April 7, May 5, June 1*

**Notes:**

- 1. Thank you to our 2018-2019 GHCS LPDC team. Your work ethic and professionalism was greatly appreciated! -- Rob Keshock, Chairperson**
- 2. Application hold time -- ODE limits hold times for applications to 60 days. Applicants who fail to submit required eligibility documentation within 60 days will receive a message stating the Department is declining their applications. Applicants are charged a non refundable \$25 processing fee for each application declined by the Department. PLEASE NOTE that when an e-signer declines or does not sign an application for any reason, the candidate is not charged a processing fee. Applicants may resubmit their applications with the required information.**
- 3. Advanced License Renewal Policy: If you are NOT renewing your Senior or Lead Advanced license, then you will need to renew your past/expired Professional license. Those of you who choose to renew the Senior or Lead Advanced licenses will have to complete the Master Teacher program, again, and then provide documentation of completion to ODE at the time of the renewal. ODE will NOT process your license without it. If you attempt to renew the advanced license without completing the Master Teacher program, there will be a FEE charged for incorrect license application processed. Please share your license renewal information with your LPDC representative accordingly.**
- 4. ODE Policy: As of February 28, 2015, license applicants will be able to upload official documentation in the form of college transcripts to their license renewal application instead of mailing paper documents.**





5. ***The process for ALL license renewal applications at ODE is now digital. You can access your license renewal applications by signing into your SAFE account at ODE. Also, ODE will NOT be mailing paper licenses to the applicant. Licenses are available for download once the renewal process is complete.***
6. ***All forms, IPDPS, Activity proposals, etc. to be approved by the LPDC at a monthly LPDC meeting MUST be submitted in PD Express or to your LPDC Representative the day BEFORE the scheduled monthly meeting.***
7. ***You must have an approved IPDP on file in order to have any professional development approved by the LPDC.***
8. ***If you have any IPDP / Activity Proposal / Verifications addressed in any LPDC meeting minutes, please print out the minutes for your own professional file. You will need to supply the proof of professional development at license renewal time. All verifications must include proof of an ORIGINAL college transcript. Transcripts will not be returned to staff due to archiving for ODE auditing.***
9. ***ALL staff members please read the Monthly LPDC minutes after each meeting to make sure proposed IPDPs, Activity Proposals, Verifications and other business has been addressed /approved.***
10. ***The LPDC would like to encourage all staff members to monitor the accuracy of your credentials. This can be done by accessing the ODE Website and viewing your information.***
11. ***We are required by law to report identification attached to all decisions. For any IPDPs, Activity Proposals or Verifications which are denied, state ID numbers will be provided. See your representative as to why the decision was made. If you choose to appeal a decision, please submit an appeal form found at the LPDC website.***
12. ***All LPDC forms, helpful information and PD Express can be found at the GHCS district Website under the LPDC location. Check us out.***

